

EYES ONLY

DDA REGISTRY

FILE:

Per-2-1

DDA 81-1124/1

5 JUN 1981

MEMORANDUM FOR: Director of Personnel

FROM: Harry E. Fitzwater  
Deputy Director for Administration

25X1 SUBJECT:

[REDACTED]

REFERENCE: Memorandum frm IG to DDA, dtd 27 May 81,  
Same Subject

STAT

25X1

1. Reference memorandum transmits to the Deputy Director for Administration a report of investigation by the Inspector General. The investigation concerns an apparent misuse of authority by [REDACTED]

[REDACTED] by claiming excessive overtime for herself and for two other secretaries.

2. The Inspector General requests that specific action be taken "to clarify what appears to us to be a rather murky understanding of 'suffered and permitted' overtime". Although the Directorate of Administration has been tasked with this responsibility, it is our view that the action is properly yours, and we are accordingly forwarding the case to you herewith.

[REDACTED]

Harry E. Fitzwater

25X1

Attachment  
DDA 81-1124

Distribution:

- Orig. - Addee (w/atts)
- 1 - HEF (wo/atts)
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- ① - CMO (Grievance Officer) (woatts)
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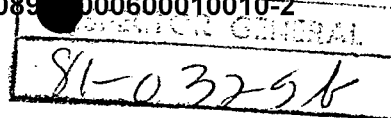
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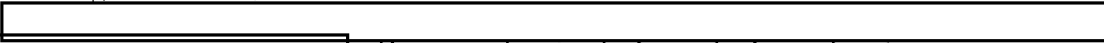


27 May 1981

DD/A Registry

81-1124


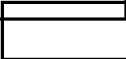
MEMORANDUM FOR: Deputy Director for Administration

FROM: Charles A. Briggs  
Inspector GeneralSUBJECT: 

1.   
 We conducted inquiries in her case following a report to us from her supervisors that she had probably misused her authority  by claiming excessive overtime for herself and for two other secretaries.

2. A report of our investigation is attached. I concur in the inspector's recommendations. You will note that Recommendation a., in paragraph 7, suggests specific action by your Directorate to clarify what appears to us to be a rather murky understanding of "suffered and permitted" overtime. Our interviews within IAD and the Office of Finance pointed to considerable confusion in this area.

3. Copies of the attached report have been forwarded to the DDO, the General Counsel, the Director of Personnel, and the Director of Finance. I would appreciate being kept informed about any actions you may take in this matter.

  
Charles A. Briggs 

Attachment: As Stated

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Next 11 Page(s) In Document Exempt

ATTACHMENT A

Next 4 Page(s) In Document Exempt